



INDIVIDUAL STUDENT RECORD

(All the details should be filled only in BLOCK Letters)

MERIT /MGMT :

Branch allotted :

CEE RANK No :

CEE ROLL No. :

1. Name of the student (with initials)	:	
2. Expansion of initials	:	
3. Name of Father/Mother/Guardian	:	
4. Occupation of Father/Mother/Guardian	:	
5. Phone number: Landline	:	
Mobile	:	
6. Date of Birth	:	
7. Religion and community	:	
8. Details of School leaving Certificate		10th(SSLC)
a) Name of the Exam	:	
b) Reg No. and Year	:	
c) Name of the School Studied	:	
d) Name of Board of study & Institution from the Certificate is issued	:	
9. Details of school leaving certificate		12th (Higher Secondary)
a) Name of the exam	:	
b) Reg no and year	:	
c) Name of the school studied	:	
d) Name of Board of study & Institution from the certificate is issued	:	

Place :

Date :

Signature of Parent/Guardian

Signature of Student



COLLEGE OF ENGINEERING PERUMON

(Co-operative Academy of Professional Education-Kerala, Estd by Govt of Kerala)

ISO 9001: 20015 Certified Institute

Perinad PO, Kollam – 691 601

VERIFICATION OF RECORDS OF THE CANDIDATE

Year of Admission:

Date of Admission

1. Name of Candidate with initials :
(In capital letters)
2. Entrance Examination Roll No: :
3. Branch (put tick mark) : ECE, EEE, CSE, ME
4. Quota/ Special Category(put tick mark) : State Merit T C Merit
Malabar Merit Special categories
Ezhava Muslim OBH
OBX SC/ST
5. Documents Produced:
 1. Admit card for Entrance Examination (Yes/ No)
 2. Receipt of Fee remitted in the Bank (Yes/ No)
 3. Mark Data Sheet (Yes /No)
 4. Allotment memo issued by CEE (Yes /No)
 5. SSLC or Equivalent (Yes /No)
 6. Birth Certificate (Yes /No)
 7. Transfer Certificate (Yes /No)
 8. Original Mark List of Qualifying Exam (Yes /No)
 9. Pass Certificate of Qualifying Exam (Yes /No)
 10. Eligibility Certificate (If applicable) (Yes /No)
 11. Conduct Certificate (Yes /No)
 12. Physical Fitness Certificate (Yes /No)
 13. Migration Certificate (Yes /No)
 14. Nationality Certificate (Yes /No)
 15. Community Certificate (Yes /No)
 16. Income Certificate (Yes /No)
 17. Any other Certificate:
6. Whether SC/ST/OBC :

Certified that the above documents have been verified and found correct.

Name and Signature of the Staff member in charge with date

The student is provisionally admitted to ECE/CSE/EEE/ME branch, subject to remittance of fee.

Admission No.

Total fee remitted :

Fee Receipt No:

Clerk

JS

SS

AO

Principal



COLLEGE OF ENGINEERING PERUMON

(Under the Co-operative Academy of Professional Education-Kerala, Estd by Govt of Kerala)

ISO 9001: 20015 Certified Institute

Perinad PO, Kollam – 691 601

ADMISSION CHIT

Name of Candidate: Quota: Govt/ Management/ NRI
 Branch to which admitted: Entrance Rank No:
 Admission No: Date of Admission:

DOCUMENTS PRODUCED IN ORIGINAL (Strike out the items not produced)

1. Admit Card for Entrance Examination
2. SSLC or Equivalent
3. Transfer Certificate
4. Pre-Degree/ Plus Two or Equivalent Examination Mark List
5. Pass Certificate of CBSE/ISC/ICSE/HSE/THSE/VHSE/Pre-Degree:
6. Nationality /Religion Certificate
7. Medical Certificate
8. Conduct Certificate
9. Migration Certificate
10. Community Certificate
11. Income Certificate
12. Eligibility Certificate
13. Any other Certificate/ Documents (Pls Specify):

FEE REMITTED:

1. Tuition Fee	: Rs.	Receipt No.....	Date
2. Special Fee & Misc. Fee	: Rs.	Receipt No.....	Date
3. Recognition Fee	: Rs.	Receipt No.....	Date
4. Any other fee	: Rs.	Receipt No.....	Date
TOTAL	: Rs.		

Clerk

JS

AO

HoD/Asst Prof/Asso Prof

Principal

COLLEGE OF ENGINEERING PERUMON
TRAINING AND PLACEMENT CELL (TPC)
RULES AND REGULATIONS

- All students who expect to graduate from this Institute and are seeking employment should register Training and Placement Cell (TPC).
- Students are expected to have a perfect resume and the details of the resume have to be genuine .
- Notices of the Pre-Placement Training (PPT) will be displayed on the notice board of Training & Placement Cell of the Institute. Students should need to attend the training without fail OTHERWISE a fine of 150 INR must be paid to TPC.

PLACEMENT PROCESS

- Generally students will be notified 10-15 days before the placement process. Students are expected to be on time as per the announcements.
- It is the responsibility of the student to check announcements/notices/ updated information/shortlisted names etc. in coordination with student placement coordinators.
- A student who applies and gets shortlisted is bound to go through the entire selection process unless rejected midway by the company. Any student who withdraws deliberately in the midst of a selection process will be fined by an amount 250 INR.
- Late comers for aptitude test/GD/interview may not be allowed to appear for the selection process.
- Students should maintain discipline and show ethical behaviour in every action they take during the placement process. Any student found violating the discipline rules set by the company or defaming the institute name will be attracted towards disciplinary action by college authority.
- Students found cheating or misbehaving in the selection process (PPT/Test/GD/Interview) will be attracted towards disciplinary action by college authority.
- Students must bring their identity cards with them whenever they go through a placement process.
- Those who are placed in one company can attend the next placement drive if and only if the package is greater than the previous offer.

- A sum of 3000 will be deducted from the caution deposit of all students, those who are placed in different firms through TPC.
- In case, students decide not to join the company, they should inform the company in writing in advance. They are also required to submit a copy of that letter to the Placement Office.

NOTE : For all matters not covered by the above regulations, the Placement Office will use its discretion to take appropriate decisions.

DECLARATION:

I,.....hereby, promise to abide by the admissible rules and regulations, concerning discipline, attendance, etc. of TRAINING AND PLACEMENT CELL, CE Perumon, and also to follow the Code of Conduct prescribed for the same, as in force from time to time and subsequent changes/modifications/amendment made thereto. I acknowledge that, the Institute has the authority for taking punitive actions against me for violation and/or non-compliance of the same.

Signature of Parent/Guardian

Signature of Student



**PARENTS TEACHER ASSOCIATION
COLLEGE OF ENGINEERING PERUMON**

Registration form

Photo

Name of the student :	
Branch of Study :	
Permanent Address :	Communication Address
Phone number: Landline & Mobile	Email Id:

Parent Details

Name of Father		Name of Mother	
Occupation		Occupation	
Office Address:	Office Address		
Contact number :	Contact number		
Email id	Email id		

Declaration

1. I do here by declare that during the course of my study in college of engineering Perumon, Kollam will not enter in any activity mar the prestige of the institution .i also declare that I will abstain myself from all activities such as ragging, consumption of alcoholic drink and narcotics, humiliation of staff/student,using of mobile phones onside the campus etc. During my period of study, I will prepare to accept any disciplinary measures that may be decided by the college council in case I found guilty
2. I am aware that ragging within or outside the campus of educational institution is prohibited under section 3 of Kerala Prohibition of Ragging Act 1993 and if I am indulged in this, I am liable to expelled from the college

Signature of Parent/Guardian

Signature of Student

.....
For office use

Membership no. : cep/pta/.....

Admission no.

Quota :

Amount remitted:

Balance(if any):

PTA Secretary

PTA president(EX Officio Principal)